

DONATION GUIDE



PITTSBURGH CENTER
for **CREATIVE REUSE**
214 N. Lexington St, Pittsburgh, PA 15208
pccr.org (412) 473-0100

★ Acceptable Materials

FROM YOUR ART STUDIO

- ★ art supplies: paints, brushes, pencils, pens, sketchbooks, canvas, stretchers
- ★ frames (glass must be secured in frame)
- ★ glass sheets less than 11" x 14"
- ★ clay, sculpture tools, potter's wheels
- ★ studio equipment and tools
- ★ clay, sculpture tools, potter's wheels
- ★ wood pieces under 3 feet long (no splinters, mold, dirt, nails)
- ★ mat board, foam core, pre-cut mats, mat cutters
- ★ easels, drafting tables, sketch boards
- ★ rulers, drafting supplies, cutting mats, paper cutters
- ★ flat files, small art supply storage containers
- ★ art-related chemicals, solutions (recently made, no banned substances) (containers must be rust-free, with labels, no leaks, in good condition)

FROM YOUR LIVING ROOM

- ★ artwork: paintings, drawings, prints, sculpture, photographs
- ★ small musical instruments (working or not)
- ★ tiny toys: plastic animals, matchbox cars, Legos
- ★ vintage board games or contemporary board game pieces
- ★ posters, calendars, wallpaper
- ★ non-decorated baskets, suitcases, cigar boxes
- ★ art/craft/DIY-related books, magazines, and zines
- ★ vases and decorative containers, fake flowers
- ★ small mirrors (mirrors larger than 11" x 14" must be framed)

FROM YOUR BUSINESS

- ★ outdated swag, bags, signs, letters, stickers, labels, stamps
- ★ architecture and design samples, blueprints
- ★ spools, reels, cones, cardboard tubes (no TP tubes), clean lab, supplies
- ★ mannequins, display fixtures, stands, bookends
- ★ packing peanuts (please put in a shopping bag), bubble wrap

FROM YOUR KITCHEN

Items must be clean. No common recyclables. No odors or stains.

- ★ wine corks, metal bottle caps (no plastic), pop tabs
- ★ twist ties, rubber bands, bag clasps, magnets
- ★ clean tote bags, clean brown paper bags with handles
- ★ forks, spoons (no knives and no other kitchenware)
- ★ unused Ziploc-style plastic bags

FROM YOUR CRAFT STASH

- ★ stationery, scrapbooking materials, stickers, organizers
- ★ leather scraps, unused foam pieces, upholstery bolts
- ★ glitter, craft kits, kid art supplies, crayons, markers
- ★ fabric larger than 1/2 yard (no clothing, clothing pieces, or fabric scraps) (please remove pins/needles)
- ★ working sewing machines, unused pillow forms
- ★ needlework, knitting, weaving, and sewing supplies
- ★ jewelry-making supplies and tools, finished or broken jewelry, watch/clock parts
- ★ gift items: wrapping paper, bows, decorative boxes, ribbon
- ★ seashells, driftwood, rocks, gems, candles, wax
- ★ doll-making supplies, handmade dolls
- ★ stained glass, mosaic pieces, chalkboards, cork boards

FROM YOUR OFFICE

- ★ office supplies: envelopes, folders, paper, staplers, scissors, erasers, tape, glue, clips, desk organizers, old letterhead
- ★ encyclopedias, maps, atlases, globes

FROM YOUR ATTIC

Please dust items and check for mold.

- ★ used and unused greeting cards/postcards, trophies, awards
- ★ old media, floppy disks, computer boards and pieces, wires
- ★ working overhead/digital projectors, screens
- ★ vintage: curiosities, books, pre-1970 magazines, tins, ephemera, eye/sunglasses
- ★ working: electric typewriters, small record players, radios
- ★ snapshots, slides, filmstrips, negatives, photo albums
- ★ DVDs, record albums, CDs, cassette tapes
- ★ VHS: only blank and non-mass market movies (i.e. home movies)
- ★ fiber art, needlework, doilies, hankies, handmade items, scarves
- ★ manual typewriters and adding machines (working or not)
- ★ vintage or handmade small tree ornaments (non-glass)
- ★ small sports balls like golf, tennis, baseball

FROM YOUR GARAGE:

No rust. No dangerous parts or chemicals.

- ★ small, old machinery parts, gears, hardware, keys
- ★ tools in usable condition, new in package light bulbs
- ★ clean plant pots (no dirt residue, no thin plastic seedling flats)
- ★ latex paints/spray paint (rust-free, with labels, mostly full)
- ★ buckets, barrels, containers, cord, wire, rope

We **CAN'T** take it if it's . . .

toxic, leaking, unlabeled, rusty, or dangerous.

dirty, moldy, smelly, smoke-damaged, insect-damaged, or in bad condition.

been exposed to the elements for most of its life or stored outside.

more appropriate for a thrift store.

a personal care item or a used medical device.

held medication or hazardous material.

PRO TIP!

Go to pccr.org/donate/elsewhere to find places you can donate or recycle these types of items.

X Unsuitable Materials

- X Glass sheets larger than 11" x 14"
- X Unframed mirrors larger than 11" x 14"
- X Wood pieces longer than 3 feet
- X Fabric scraps smaller than 1/2 yard, clothing, shoes, costumes, clothing scraps, umbrellas
- X Household cookware and dishes, glassware, bakeware, used plastic utensils, broken pottery/plates/glass/ceramics
- X Household recyclables (glass/plastic/tin food containers, to-go containers, egg cartons, meat/fruit Styrofoam, lids, thin plastic seedling flats)
- X Food or containers that have ever housed food
- X Styrofoam, coolers, cold packs
- X Computers, printers, TVs, batteries, used toner/ink cartridges
- X Curtains, sheets, bedspreads, tablecloths, used pillows, towels, mattresses, mattress foam, hangers, used/new carpet
- X Finished, pre-fabricated holiday and decoration items (wreaths, trees, glass ornaments, figurines)
- X Oil-based house paint, solvents, car maintenance items
- X Lawn equipment, hoses, sprayers, garden decor, dried flowers
- X Contemporary, mass produced kids' toys, electronic toys, dolls, stuffed animals (exception: vintage, specialty, or handmade)
- X Lamp shades, light fixtures (exception: vintage or art lamps), broken/non-working light bulbs
- X Makeup, personal care items, perfumes, nail polish, toilet paper tubes
- X Animal cages, fish tanks, feeders, clothing, toys, food tins, bedding
- X Used medical items, syringes, needles, pill bottles
- X Mercury-containing items like thermometers
- X Fiberglass, concrete blocks, bricks, used tiles, particle board
- X Dried-up paints and adhesives
- X Cleaning products, chemicals, unlabeled substances
- X Vacuums, appliances, furniture, non-working sewing machines
- X Sports equipment (exception: small game balls, wooden skis and racquets)
- X Cribs, playpens, bed frames, head/foot boards
- X Contemporary electronics, cell phones

Please go to www.pccr.org/donate to see the list of items that we are currently not accepting. Sometimes we must place a temporary hold on accepting certain items if we have too many.



At this time, DONATIONS are by APPOINTMENT ONLY

- **All materials must be securely boxed and covered** (except large items)
- **Boxes must be able to stack** (box size - standard paper box about 12" x 10" x 15")
- **2 box max per donation** (each large item counts as one box)
- **Schedule your appointment online at creativereuse.square.site/material-donations**

If this is a business or non-profit donation, please contact us at donations@pccr.org instead.

Do not leave donations outside our door. Any materials left outside must be thrown away.

Thank you for choosing reuse and for donating to us!

DONATION DAY INSTRUCTIONS

- Pull your vehicle up to our front door.
- After you arrive, call (412) 473-0100.
- We will meet you at your vehicle.
- You (or if needed, a staff member) will unload your boxes (masks must be worn by staff and donors).
- We can provide a donation tax receipt via email.

Just one more thing: We can always use printer ink, zip bags, toilet paper, natural cleaning supplies, printer paper, and monetary donations! Check out our wish list at pccr.org/donate/wish-list for more details. These are all tax deductible too.